




T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Internal Quality Assurance Cell

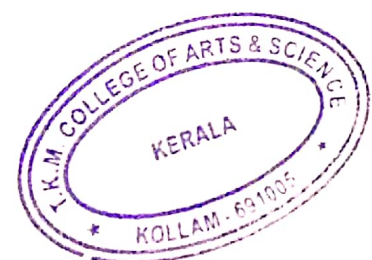
Action Taken Report: 2018-19

The Internal Quality Assurance Cell (IQAC) of the T.K.M. College of Arts and Science has collected feedback on the syllabus and the overall performance of the college from students, teachers, alumni and employers for the academic year 2018-19. The opinions provided by the stakeholders were systematically categorized and grouped for further scrutiny and analysis. Based on the Feedback Reports, Departmental Action Taken reports were collected. Taking into account the suggestions obtained, the IQAC initiates steps required to attain the heights of excellence. The college encourages the students to participate in the experiential learning through project works, and also promotes using e-learning resources. The IQAC of the college has also taken initiatives to increase the number of short term certificate courses offered by all disciplines to increase entrepreneurship and other job skills among the students.

The college encourages students to join the various extension clubs functioning in the college, which works with higher commitment towards the society. The students are also advised to join various outreach programmes supported by the government . All departments are also directed to increase the internal mentoring sessions and remedial classes for needy students. It has also taken various steps to encourage participatory learning in students by assigning field projects, industrial visits and student seminars.


Prof: SHAJITHA. S
Professor in Charge, Principal
Drawing and Design Department
TKM C
Kollam - 691005, Kerala



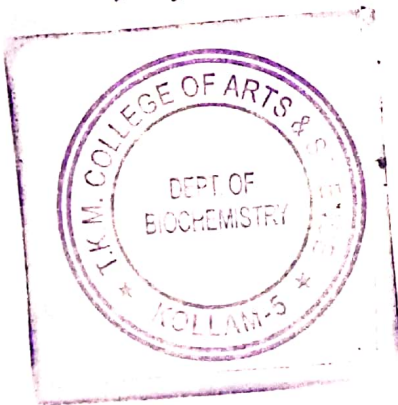


DEPARTMENT OF BIOCHEMISTRY

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2018-19

	Feedback Suggestions	Actions Taken
1.	Guidance for competitive examinations requested.	Faculties unanimously decided to provide induction sessions for NET examinations.
2.	A session on learning outcomes requested by PG students.	Decided to arrange a session exclusively related to POs, COs and other learning outcomes.
3.	Request for reduction of syllabus.	Addressed and decided to inform the Board of Studies of the University.



Prof: SHAJITHA. S
Professor in Charge of Principal
Drawing & Disbursing Officer
TKM College of Arts & Science
Kollam - 691005, Kerala

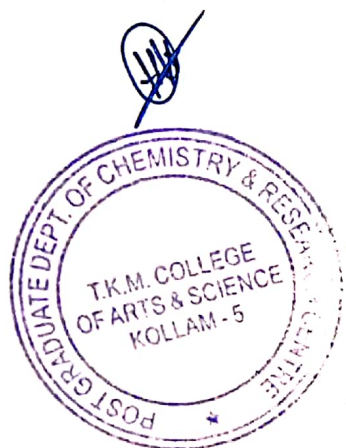


DEPARTMENT OF CHEMISTRY

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2018-19

- Proposals for conducting National/International seminars have been prepared and sent to funding agencies, and awaiting approval. Such endeavours would help enrich experiential learning & research among students.
- Special requests from students related to regular industrial visits discussed in the departmental meeting and decided to address the issue.
- Students' suggestions regarding the conduct of more practical sessions discussed in the department meeting, and resolved.
- Alumni suggestion regarding the omission of certain difficult modules from the syllabus discussed and decided to inform the Board of Studies of the Kerala University.



POST GRADUATE DEPT. OF CHEMISTRY
AND RESEARCH CENTRE
TKM COLLEGE OF ARTS & SCIENCE
KOLLAM - 5

Prof: SHAJITHA. S
Professor in Charge of Principal
Drawing & Disbursing Officer
TKM College of Arts & Science
Kollam - 691 005, Kerala



DEPARTMENT OF ENGLISH

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2018-19

- The department decided to provide special coaching sessions for NET examination as requested by the PG students. As a result, they were able to have a bite at the cherry (4 students of the batch cleared NET).
- The department has also decided to provide certificate courses related to Communicative and Life skills as requested by the students.
- Decided to conduct the Career Orientation programme specifically addressing the needs of final year students of both UG and PG.
- Concerns raised by the students regarding the issues related to General English syllabus were addressed and reported to the Board of Studies in English (Pass) by Shafana Shaffi, one of the members of the faculty, who attended the Workshop on Syllabus Revision for the Undergraduate Programme on 14 and 15 November 2018.

SHERIN ASLAM
Assistant Professor
Department Of English
TKM College of Arts & Science
Karicode, Kollam-5

Prof: SHAJITHA. S
Professor in Charge of Principal
Drawing & Disb...
TKM College of Arts & Science
Kollam - 691005



DEPARTMENT OF MATHEMATICS

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2018-19

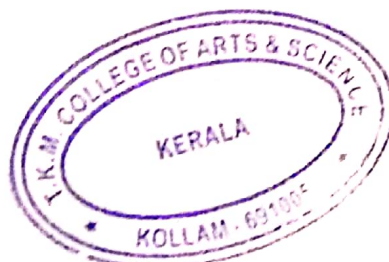
Suggestions Provided	Actions Taken by the Department
Exclusive Mathematics lab requested by the students.	Discussed and resolved. Installed exclusive Mathematics lab in the college.
Regular programmes/lectures requested by the students.	Resolved by creating Math Forum for the regular conduct of lectures related to Mathematics.
Students request for NET orientation session.	Decided to provide NET Orientation sessions for PG students by the faculties.
Alumni request regarding their participation in Department programmes	Decided to include the alumni in Department programmes and their donations for the betterment of the department and its programmes.

Pathumbevi

HEAD
Department of Mathematics
T.K.M. College of Arts and Science
Kollam - 691 005

Shajitha S

Prof: SHAJITHA. S
Professor in Charge of Principal
Drawing & Display Centre
TKM College of Arts and Science
Kollam - 691 005, Kerala



DEPARTMENT OF COMMERCE

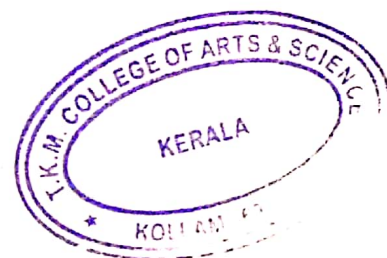
T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2018-19

The Department of Commerce has seriously addressed the concerns and suggestions raised by the students, teachers, alumni, and employers through the feedback collected. The department decided to conduct programmes which could enhance experiential learning, financial knowledge and entrepreneurship. As a result, Workshop on 'Investment Planning in Capital Market', One day workshop on 'Gateway to financial freedom', and Training Programme on Business mathematics were conducted. Students also requested to conduct regular visits to industries and entrepreneurship concerns for experiential learning, and the department addressed the issue and decided to include more industries and entrepreneurship concerns as part of the annual study tour programme. As per the request of the alumni members, it has been decided to include and accept their donations and cooperation in the programmes organized by the department.



Prof: SHAJITHA. S
Professor in Charge of Principal
Drawing & Design Department
TKM College of Arts & Science
Kollam - 691 003, Kerala



DEPARTMENT OF PHYSICS

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2018-19

SUGGESTIONS	ACTIONS TAKEN
Remedial sessions requested by students	The department has decided to find out students who are in need of remedial sessions, and its regular conduct and monitoring under the leadership of the mentors.
Guidance requested regarding thesis citation and writing bibliography.	Directed the thesis guiding teachers to provide special sessions on thesis citation and writing bibliography.
Concerns raised by the students regarding the cleanliness in the lab.	Addressed and directed the lab attendants to take special care regarding the cleanliness of the instruments and the lab after practical sessions.

Seyna

11/12

Prof: SHAJITHA. S
Professor in Charge of Principal
Drawing & Disbursing Officer
TKM College of Arts & Science
Kollam - 691005, Kerala

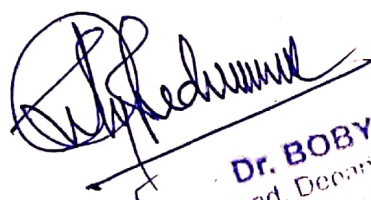


DEPARTMENT OF BOTANY

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2018-19

	SUGGESTIONS(Students, Alumni, Teachers & Employers)	ACTIONS TAKEN
1.	Students requested more time for the submission of record books.	Issue addressed and decided to provide a minimum of 15 days after the announcement of record submission dates.
2	Remedial sessions requested	Decided to conduct remedial sessions effectively and regularly.
3	Student involvement in the maintainance of Botanical garden requested.	Decided to involve all the students in the department in the maintainance of the Botanical garden maintained by the department.
4	Alumni involvement in department programmes requested	Decided to actively involve the alumni in the programmes conducted by the department.



Dr. BOBY T EDWIN
Head, Department of Botany
T.K.M. College of Arts and Science
Kollam



Prof: SHAJITHA. S
Professor in Charge of Principal
Drawing & Disbursing
TKM College of Arts and Science
Kollam - 691 005, Kerala

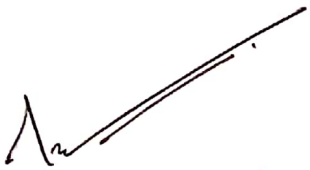



DEPARTMENT OF ZOOLOGY

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2018-19

	SUGGESTIONS ON FEEDBACK	ACTIONS TAKEN ON FEEDBACK
1	Raised concerns regarding career opportunities after graduation	The Department of Zoology, apart from the Career Orientation programmes it conducts, has decided to provide a well researched and updated session regarding career opportunities in Zoology after graduation as part of the bridge course for first year students itself. The idea behind this is to generate interest for the subject and to guide them through the right academic path.
2	Requested improved lab facilities	Decided to provide the best lab facilities and more lab sessions in order to provide equity.
3	Special session requested on the PO s and Co s on the syllabus.	Though the Pos and Cos were discussed as part of the bridge course, it has been decided to conduct a special session by the HOD regarding the same at the beginning of all semesters.
4	Requested visits to zoological parks and nature parks as part of experiential learning	Decided to include more zoological parks and nature parks in the annual tour programmes.


Dr. JASIN RAHMAN. V.K
Asst. Professor
Dept. of Zoology
TKM College of Arts & Science
Kollam, Kerala - 691 005.


Prof: SHAJITHA. S
Professor in Charge of Principal
Drawing & Distribution of
TKM C
Kollam - 691005



DEPARTMENT OF ISLAMIC HISTORY

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2018-19

FEEDBACK SUGGESTIONS	ACTION TAKEN
Student request on the improvement of career orientation in syllabus	Addressed and decided to inform higher authorities regarding the same.
Orientation in Competitive examination requested	Decided to provide PSC coaching classes for those interested by the faculty members.
Special classes and remedial classes requested for General English	Decided to inform the English Department regarding the same, and to ensure that the students get help in learning difficult lessons
Alumni members suggested a revamp of the syllabus, focusing on career orientedness	It has been decided to inform the Board of Studies of the University regarding the same.

Dr. Firas K. Muhammed

Prof: SHAJITHA. S
Professor in Charge of Principal
Drawing & Disbursing Officer
TKM College of Arts & Science
Kollam - 691005

