



## **ACTION TAKEN REPORT: 2022-23**

**T. K. M. College of Arts and Science  
Kollam**

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T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Internal Quality Assurance Cell

ACTION TAKEN REPORT FOR THE ACADEMIC YEAR 2022-23

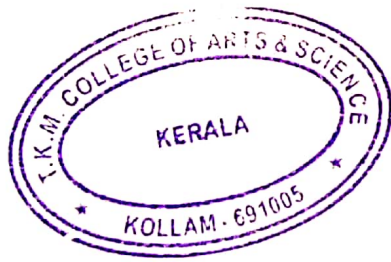
The Internal Quality Assurance Cell (IQAC) of the T.K.M. College of Arts and Science, in association with the various departments in the college, collects feedback from various stakeholders on syllabus and academic performances for the academic year 2022-23. Samples from all the department are taken for the study. A well designed and structured questionnaire is used to collect the responses. The objective of the feedback is to analyze the importance and relevance of the syllabus, and how far it has catered to the needs of the academic community. It also tries to evaluate whether the modules in the syllabus are properly sequenced, and the allocation of the classes are in proportionate to the time stipulated. The availability of the syllabus-oriented books and e-resources in the library, the functional nature and activity orientation of the syllabus, the competitiveness of the syllabus with the latest advancements in the subject, the syllabus orientation of the internal evaluation system in the college, the values and ethics inculcated by it, and the career orientation of the syllabus are the various aspects the study has focused to delve deep with. Based on the feedback reports, action taken reports from every report is collected. Taking into the account the suggestions after assessment, the valuable concern regarding the enrichment of curriculum were communicated to University.

DEPARTMENT OF MATHEMATICS

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2022-23

Suggestions provided	Action taken by the department
Need more no. of remedial classes	Discussed in the department and arranged remedial classes.
Students' complaint regarding the unprecedented lagging in the conduct of university examinations	Complaint addressed and decided to forward the same to the University authorities.
Students request for special help in project	Decided to provide regular meetings with the wards in order to help them in finishing the projects, and its online submission



**DEPARTMENT OF PHYSICS**  
**T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM**  
**Action Taken Report: 2022-23**

Suggestions provided	Action taken by the department
Student concern regarding the conduct of internal examinations with short notice.	The department has looked into the matter and decided to inform this matter to the college internal examination wing.
Students' raised complaint regarding the unprecedented lagging in the conduct of university examinations	Complaint addressed and decided to forward to the University.
Students request to avoid online classes.	Decided to avoid live sessions, and to provide more offline sessions.



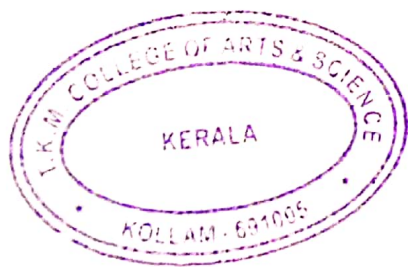
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DEPARTMENT OF CHEMISTRY

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2022-23

Suggestions provided	Action taken by the department
Requested more sessions on theory and practicals	Special theory and practical sessions are arranged .
Students suggestions regarding the syllabus	It has been decided to inform the University authorities regarding the need for UG syllabus revision, as it is fewer career oriented and advanced.
Request from the Alumni regarding their involvement in the department programmes	Decided to inform all the departmental activities to the alumni group and ensure active participation from the alumni
Help for competitive examinations	Decided to provide special training for competitive exams like JAM



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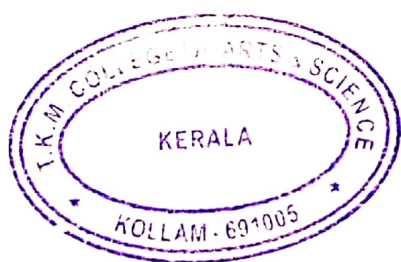
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DEPARTMENT OF ZOOLOGY

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2022-23

Suggestions provided	Action taken by the department
Help for competitive examinations	Decided to provide special training for competitive exams
Students' raised complaint regarding the unprecedented lagging in the conduct of university examinations	Complaint addressed and decided to forward to the University.
Requested special and remedial sessions for difficult modules.	Decided to provide extra classes for difficult modules.
Requested more no. of academic activities in the department.	Decided to organize more academic sessions and gave charge to Dr. Rohini S regarding this.

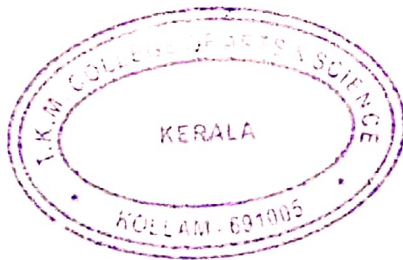


DEPARTMENT OF BOTANY

T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

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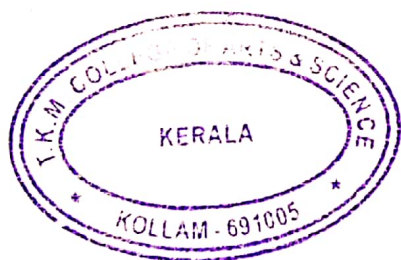
Suggestions provided	Action taken by the department
Students request to avoid online classes.	Decided to avoid live sessions, and to provide more offline sessions.
Concerns regarding the tight scheduled lab sessions	Decided to avoid converting theory classes to lab sessions
Requested more sessions on theory and practicals	Special theory and practical sessions are arranged .
Students' concern regarding delay in university examination.	Issue addressed and decided to inform the University authorities for the immediate perusal



**DEPARTMENT OF BIOCHEMISTRY**  
**T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM**

**Action Taken Report: 2022-23**

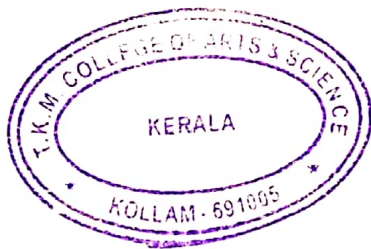
Suggestions provided	Action taken by the department
Students' request regarding advanced indication when implementing special timetable.	Addressed and decided to inform the special timetable
Request for special lab sessions.	Addressed and decided to conduct more practical sessions on week ends.
Introduction of more questions from modules in internal examinations, as similar to university examinations	Discussed and decided to inform the college authorities regarding the same.
Special sessions requested for the project/ thesis work	Addressed and decided to conduct sessions on project guidance, and its follow up.



**DEPARTMENT OF COMMERCE**  
**T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM**

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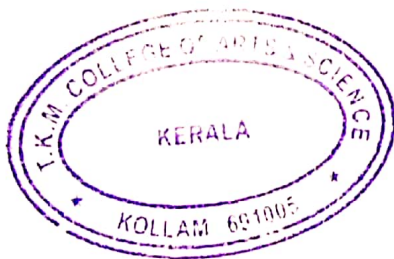
Suggestions provided	Action taken by the department
Students requested for more remedial sessions	Decided to provide more remedial classes to weak and interested students
Help for competitive exams	Decided to provide classes for competitive exams weakly once
Request to organize activities like Tech fest in the department.	Assigned charge to Mr. Firozghan regarding this.



DEPARTMENT OF ENGLISH  
T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

Action Taken Report: 2022-23

- The Department of English has introduced various teaching methods to instill knowledge to the students. Introduction of the concept of flipped classroom and the optimum use of technology in content delivery has been quite remarkable. The concerns of the students and parents related to the conduct of theory classes have also been addressed and resolved.
- Students request regarding their difficulty in learning English Phonetics has been resolved by providing recorded videos also.
- Students' request for guidance related to project work and submission has also been resolved by providing meetings with students.
- The department has also been instrumental in reporting the concerns of the students regarding the conduct of university examinations concern

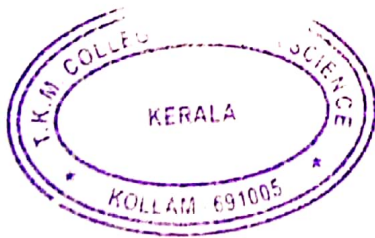


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DEPARTMENT OF ISLAMIC HISTORY  
T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM

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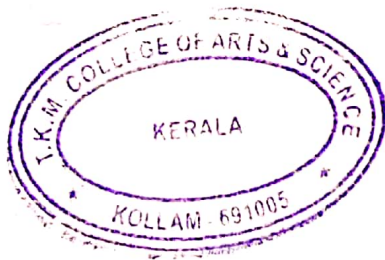
- The Department of Islamic History has addressed concern raised by the department stakeholders in regular basis.
- Department has been in the forefront to introduce proactive methods in teaching-learning process.
- The department has conducted special remedial measures for the needy in regular intervals.
- Weekend special classes were provided to them on different modules.
- The concerns of students regarding the unprecedented delay in the conduct of university semester examinations has been addressed, and decided to inform the university authorities.
- Certificate Course in Basic Computer Applications were also provided to the students of the department.
- The alumni suggestion regarding syllabus revision, in order to make it more student friendly and career oriented has been forwarded to the university authorities



**DEPARTMENT OF ECONOMICS**  
**T. K. M. COLLEGE OF ARTS AND SCIENCE, KOLLAM**

**Action Taken Report: 2022-23**

Suggestions provided	Action taken by the department
Need help for difficult modules	Decided to provide remedial and extra classes.
Students requested for the syllabus revision of Mathematics	Discussed in the Mathematics department and the conveyed the same to the BoS.
Students requested to arrange more academic activities in the department.	Decided to organize more academic activities other than the regular activities and gave charge to Fathemia Beevi regarding this.
Help for competitive exams	Decided to provide classes for competitive exams like JAM weakly once



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